Proclamation No. 450 /2005
Federal Urban Planning Institute Establishment
Proclamation ........ Page 3109


A PROCLAMATION TO PROVIDE FOR THE
ESTABLISHMENT OF THE FEDERAL URBAN
PLANNING INSTITUTE

WHEREAS, it is found prudent to promote the provision of urban planning services in the Country since the planned development of the Country’s urban centers has more than ever become a key task in the overall national development efforts;

WHEREAS, it is found important to define, in accordance with the state-of-the-art urban planning principles, a system that would ensure a healthy and sustainable development of growing urban centers as well as to facilitate the provision of capacity building supports;

WHEREAS, it is found necessary to re-establish the organ of the Federal Government that is entrusted with urban planning mandates consistent with the decentralized systems put in place in the Country;

NOW, THEREFORE, in accordance with Article 55 (1) of the Constitution, of the Federal Democratic Republic of Ethiopia, it is hereby proclaimed as follows;

1. Short Title

This Proclamation may be cited as the “Federal Urban Planning Institute Establishment Proclamation No. 450/2005.”
2. Definitions

In this Proclamation, unless the context otherwise requires:

1/ "Minister" or "Ministry" means the Minister or Ministry of Federal Affairs, respectively;

2/ "region" means any region referred to in Article 47 of the Constitution of the Federal Democratic Republic of Ethiopia and includes the administrations of Addis Ababa and Dire Dawa;

3/ "urban plan" means the different urban plan typologies prescribed in the relevant urban planning laws.

3. Establishment

1/ The Federal Urban Planning Institute (hereinafter "the Institute") is hereby established as an autonomous public organ having its own legal personality.

2/ The Institute shall be accountable to the Ministry.

4. Head Office

The Institute shall have its head office in Addis Ababa and may establish branch offices elsewhere as may be necessary.

5. Objectives

The Institute shall have the following objectives:

1/ to provide capacity building support to regions, urban centers and the private sector on matters pertaining to urban plan preparation and implementation;

2/ to provide urban related consultancy services;

3/ to serve as an information hub on urban planning and other basic urban related information; and

4/ to achieve a balanced urban system by way of preparing integrated urban plans that encompass socio-economic and land-use dimensions and that ensure plan-led development of urban centers that have strong linkages with their rural hinterlands and serve as centers of rapid development.
6. **Powers and Duties**

The Institute shall have the following powers and duties:

1/ in the area of capacity building:

   a/ to provide advice to regions and urban administrations on changes to be introduced in terms of organizational structures and working systems and procedures with a view to enhancing their urban plan preparation and implementation capacity;

   b/ to provide short and on-the-job training to staff working in region government and urban;

   c/ to formulate best practices by reviewing local and international experience in urban planning and disseminate same.

2/ in the area of research and consultancy:

   a/ to undertake follow-up and evaluation studies, in collaboration with regions and urban administrations, on the implementation of approved urban plans with a view to improving urban planning methods and working procedures and to formulate best practices in urban planning;

   b/ to conduct multi-disciplinary studies and researches that serve as basis for the preparation of urban plans;

   c/ to advise the Federal Government on matters that pertain to urban planning;

   d/ to provide consultancy services on matters related to urban planning to persons seeking such services;

3/ in the area of information support services:

   a/ to serve as information hub for urban planning as well as other basic urban related information;

   b/ to collect, collate and disseminate basic urban related information from the concerned governmental and non-governmental institutions;

4/ in the area of urban plan preparation:
a/ to prepare urban plans upon the request of regions and urban centers; and

b/ to prepare base maps to be used in the preparation of urban plans by employing ground survey, aerial photography and other appropriate techniques.

c/ concerning services the institute renders to regions and urban centers, regions and urban centers in to a cost sharing arrangement to be determined by the ministers where by they cover up to half of the total cost of service provision.

7. Organization of the Institute

The Institute shall have:

1/ a General Manager and a Deputy General Manager; and

2/ the necessary staff.

8. The General Manager and the Deputy General Manager

The Federal Government shall appoint the General Manager and the Deputy General Manager of the Institute.

9. Powers and Duties of the General Manager

1/ The General Manager shall, subject to the general directives of the Ministry, direct and administer the activities of the Institute.

2/ Without limiting the generality of Sub-Article (1) of this Article, the General Manager shall:

a/ exercise the powers and duties of the Institute specified in Article 6 of this Proclamation;

b/ employ and administer personnel of the Institute in accordance with the federal civil service laws and the salary scale determined by the Government;

c/ draft and submit to the Ministry policies regarding urban planning and follow up the implementation of same upon approval;
d/ prepare and submit to the Ministry the work program and budget of the Institute and implement same upon approval;

e/ effect expenditures in accordance with the approved budget and work program of the Institute;

f/ represent the Institute in all its dealings with third parties;

g/ prepare and submit to the Ministry the annual and periodic performance and financial reports of the Institute.

3/ The General Manager may, to the extent necessary for the efficient performance of the activities of the Institute, delegate part of his powers and duties to the deputy General Manager and other officials as well as the employees of the Institute.

10. Powers and Duties of the Deputy General Manager

The Deputy General Manager shall have the following powers and duties:

1/ to act on behalf of the General Manager during his absence;

2/ to perform other duties given to him by the General Manager.

11. Budget

The budget of the Institute shall be drawn from the following sources:

a/ budgetary allocation made by the Federal Government;

b/ service charges to be collected by the Institute; and

c/ assistance and grants to be obtained from any source.

12. Books of Accounts

1/ The Institute shall keep complete and accurate books of accounts.

2/ The books of accounts and other financial documents of the Institute shall be audited annually by the Auditor general or by auditors designated by him
13. Repeal

1/ The National Urban Planning Institute Establishment Proclamation No. 317/1987 is hereby repealed.

2/ No Proclamation, regulation, directive or practice, shall, in so far as it is inconsistent with this Proclamation, have effect with respect to matters provided for in this Proclamation.

14. Power to Issue Regulations

The Council of ministers may issue Regulations for the Implementation of this Proclamation.

15. Transfer of Rights and obligations

The rights and obligations of the National urban Planning Institute established under Proclamation No. 317/1987 are hereby transferred to the Institute.

16. Effective Date

This Proclamation shall enter into force on the 24th day of June, 2005.

Done at Addis Ababa, the 24th day of June, 2005.

GIRMA WOLDEGIORGIS
PRESIDENT OF THE FEDERAL
DEMOCRATIC REPUBLIC OF ETHIOPIA